

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday, April 22, 2013 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2nd Floor - Town Hall, 1 Union Square, Milford NH 03055

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
 - 5:30 p.m. – Non-Public Session (NH RSA 91-A:3, II(c)) – Reputation
 - 6:00 p.m. – Departmental Update – Community Development (Director Bill Parker)
 - 6:30 p.m. – Public Hearing for Acceptance of Unanticipated Funds Over \$5,000 and Gifts Over \$5,000 Per NH RSA 31:95 (b & e) (Listing of Unanticipated Funds & Gifts)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
 - a) **CONSENT CALENDAR**
 - (1) Request to Approve the Keyes Art Festival, Use of Town-owned Property, and Support by Town Staff (MIT Executive Director Tracy Hutchins Request Letter and Administration Department Memo)
 - (2) Request to Approve (2) Taxicab Operator Permit Applications
 - (3) Request to Approve (1) Taxicab License
 - (4) Approval of Recycling Committee Member Terms (Membership Roster)
 - (5) Request to Sell Tickets and Conduct a Raffle (Destination Imagination Request Letter)
 - (6) Request to Approve Issuance of Gravel Tax Levy & Warrant (Map/Lot 50 – 4-4, Off Mile Slip Road)
 - (7) Request to Approve Issuance of Gravel Tax Levy & Warrant (Map/Lot 58 – 2 & 58 – 3, Off Mile Slip Road)
 - b) **OTHER DECISIONS**
5. **TOWN ADMINISTRATOR REPORT**
 - a) Draft MS4 Stormwater Permit Update
 - b) Hillsborough County Proposed FY 2014 Budget Recommendations Public Hearing
 - c) Miscellaneous [Highway Funding Summary / HB617]
6. **DISCUSSIONS**
 - a) Keyes Field Parking Lot Improvements (Draft Plan)
 - b) Town Hall Renovations (Selectman Fougere to Present)
 - c) 2012-2013 Board of Selectmen Goals/Tasks Review and Board of Selectmen's 2013-2014 Goals/Tasks Development
 - d) Draft Board of Selectmen's Policy Regarding Administration of Committees, Commissions, and Special Boards (Draft Board of Selectmen's Policy 2013-001)
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
 - a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
 - (1) McLane and Goldman Dams Removal Feasibility Study Project (Project Update Memo)
 - b) **OTHER ITEMS (that are not on the agenda)**
8. **APPROVAL OF FINAL MINUTES** – April 8, 2013
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
10. **NOTICES**
 - Spring Clean Up Yard Waste Collection
 - Tuesday, April 23rd – Residences North of the Souhegan River & East of South Street **AND** Wednesday, April 24th – Residences South of the Souhegan River & West of South Street
 - Materials must be placed at the curb or roadside by 6:30am. Only brush, branches, or shrubbery not to exceed 6' in length or 5" in diameter will be picked up. Please see Milford Web Site at www.milford.nh.gov for further details
 - Ambulance Facility Groundbreaking – Saturday, April 27th – 9:00 am (66 Elm Street, Milford)
 - Prescription Drug Take-Back Event – Saturday, April 27th – 10:00 am to 2:00 pm (Police Facility, 19 Garden Street, Milford)
 - 5th Monday Open Public Forum – Monday, April 29th – 7:00 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford)
 - Hazardous Household Waste Collection Day – Saturday, May 4th – 8:00 am to 12:00 pm (Milford Public Works Garage, 289 South Street, Milford)
 - Michael McBriarty Annual Fishing Derby – Saturday, May 11th – 8:00 am to 12:00 pm (Downtown South Street, Railroad Pond, Milford)
 - Next Board of Selectmen's Meeting – Monday, May 13th – 5:30 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford)
 - Milford Garden Club Annual Plant Sale – Saturday, May 18th – 8:30 am to 1:00 pm (Community House Lawn, Union Street)
 - Keyes Art Festival – Saturday June 1st 9:00 am to 4:00 pm & Sunday June 2nd 9:00 am to 3:00 pm (Milford Oval/Downtown)
11. **NON-PUBLIC SESSION** – Non-Public Session (NH RSA 91-A:3, II(c)) – Reputation and Potential Non-Public Session(s) (NH RSA 91-A:3, II(a, b, c, d, & e)) – Personnel (a & b), Reputation, Land Acquisition, and Legal
12. **ADJOURNMENT**

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BOS Representatives on 2013 - 2014 Committees, Commissions, Boards, & Organizations

- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Bauer
- DO-IT/MIT (2nd Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Fougere
- Granite Town Media (Formerly PEG Access) Advisory Committee (3rd Thursday, 6:00 p.m., Library) - Selectman Fougere
- Heritage Commission (2nd Wednesday, 7:00 p.m., Library) – Selectman Daniels
- Joint Loss Management Committee (quarterly, 2nd Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Library Trustees (3rd Tuesday, 7:00 p.m., Library) – Selectman Federico
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2nd Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Putnam
- Oval Area Improvements Team (Varied) - Selectman Fougere
- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Fougere, Alt.
- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) – Selectman Federico
- Recycling/Solid Waste Committee (Varied) – Selectman Daniels
- Tax Increment Finance District (Varied) - Selectman Fougere
- Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - Selectman Daniels
- Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Bauer
 - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) – Selectman Federico & Selectman Putnam (Alternate)
 - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) – Selectman Federico & Selectman Putnam (Alternate)